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Approved For Release 2001/07/12 : CIA-RDP80-01826R000300140068-4

D/Ben Litzert

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Current Interest Items

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
☐ DECLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: _____ REVIEWER: *018935*

1. Early Retirement

Mr. [REDACTED] has advised us that H.R. 8427 will be debated on the floor of the House on Tuesday, 22 October. Mr. [REDACTED] is obtaining gallery passes and several members of the Office of Personnel will attend.

2. Proposed Legislative Change on Dual Compensation - Retired Officers

We have been studying the bill to revise the dual compensation laws applicable to retired military personnel to determine what action might be required if this bill becomes law. As it now stands, certain categories of retired officers will have to exercise an option as to whether they continue under current rules or change to the new rules. We will need to notify these officers of their option but our present mechanical records covering the military service of on-duty civilians are inadequate to identify them. As an alternative to making a hand search of all personnel files, we propose to draft a general employee notice for publication when the bill is passed which will inform these people of their option and ask those to whom it applies to notify the Office of Personnel of their decision.

3. Internship in Congressional Operations

[REDACTED] has been selected by the Civil Service Commission as one of ten Executive Branch participants in a Congressional Operations Internship program. A letter officially notifying us of his selection will be sent to the Agency by the Civil Service Commission.

4. Payroll Deductions for Insurance Premiums

Several weeks ago we approached the Comptroller with a proposal for authorizing payroll deductions for insurance premiums for employees paid from vouchered funds. The Comptroller's office has advised us that this cannot be done under current regulations. However, we have learned that a committee at the Civil Service Commission is developing a regulation to permit withholding of union dues from salary and that it was possible that an authorization for insurance deductions might be included. Before approaching the committee with such a proposal, however, we intend to estimate the administrative overhead for providing this service (which we understand has been set at 50¢ per individual for union dues).

5. Seat Belts

We are completing arrangements to offer seat belts at an attractive price through our recreation association. The type selected will sell at \$3.75 each, \$7.50 a pair; they may be installed by "do-it-yourself-ers" or at almost any filling station. We plan to take pre-paid orders with a two-day delivery service at our recreation unit located in the corridor adjacent to North cafeteria.

6. Recruitment Brochure

Final changes based on [REDACTED] review were made 17 October and a corrected mock-up was delivered to Printing Services Division on 18 October. Reproduction of an initial supply of brochures is getting a high priority so that they will be available for "100 Universities Week" beginning 4 November.

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GROUP 1
Excluded from automatic
downgrading and
declassification

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7. Peace Corps

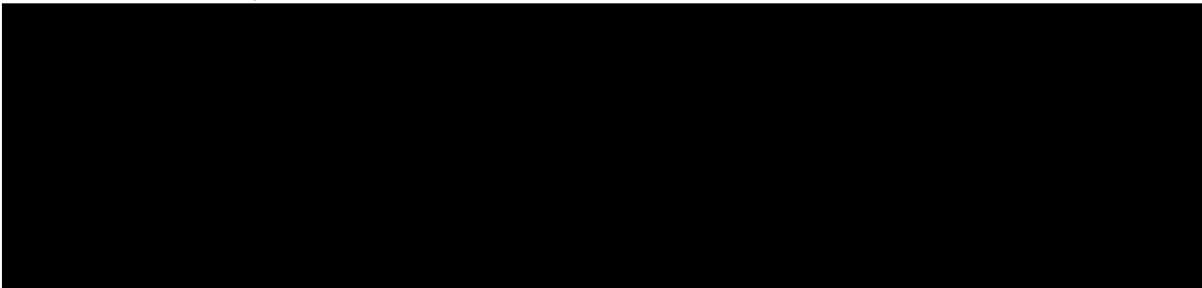
The Deputy Director of Personnel consulted Mrs. Dorothy Jacobsen, Personnel Director of the Peace Corps concerning an application which we received from a young man who had dropped out during their training period. Mrs. Jacobsen assured [REDACTED] that the young man was not a member or employee of the Peace Corps while in training -- Peace Corps considers this phase as a part of the selection process. She also verified that the young man had left under favorable circumstances.

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8. Significant Employee Suggestion

The Executive Secretary of the Suggestion Awards Committee has reported the receipt of a suggestion from the Office of ELINT, DD/S&T, which promises to be most significant and which is deserving of important recognition and cash. The suggesters are: [REDACTED], Analyst, GS-12; [REDACTED] Analyst, GS-11; and, [REDACTED] Analyst, GS-09. The suggestion concerns the Soviet utilization of Cosmos Satellites. A preliminary evaluator states that he rates the work done by this group to be one of the outstanding accomplishments in the United States [REDACTED] analysis during the past decade. Thorough evaluations will be obtained before the case is presented to the Committee for consideration.

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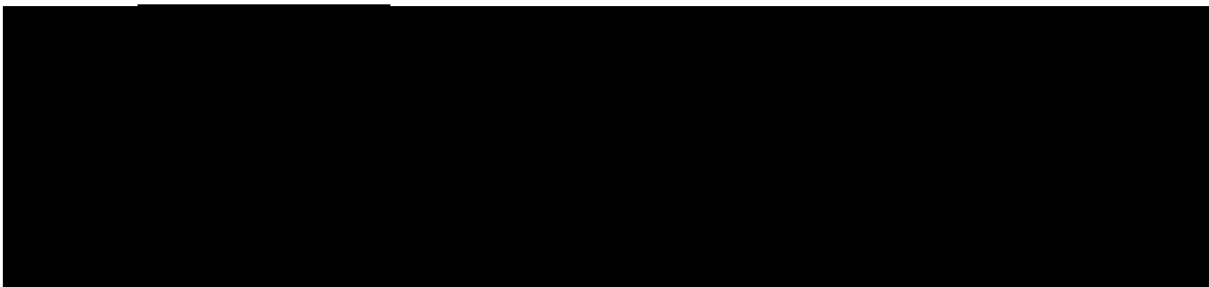
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10. Clerical Details to the White House

The White House has obtained extensions of the details of the following IAS employees:

[REDACTED]	GS-3 Courier	90 days
[REDACTED]	GS-4 Courier	Indefinite

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12. T/O for NIPE

Chief, SWD has met with Mr. Bross to assist him in drawing up a preliminary T/O and to prepare the necessary ceiling authorization. Two accessions to the NIPE staff [REDACTED] have been double-slotted in positions on [REDACTED] T/O.

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13. Fund Drive

Pledges to UGF as of the close of business 18 October were \$44,497.80 -- 41.7% of the goal of \$106,600.* Cash donations to PSAS were \$5,564.58.

A transfer of goal allocation was made from ORR to O/DDI to reflect the transfer of 22 employees between those offices.

* (This includes \$475 representing stock sent direct to UGF headquarters which cannot now be reported to the Agency's credit externally because of the donor's cover status.)

14. Quality Step Increases

Since our last report, 5 Quality Step Increases have been approved, bringing the total to 157.

Total recommendations have been [REDACTED] employees.25X9A2
This compares to a ratio of 1:154 for Government agencies generally. Our approval rate of about 94% compares to an overall rate of about 83% for other agencies. (Overall statistics are based on a recent survey by the Civil Service Commission.)

/s/ Emmett D. Echols

Emmett D. Echols
Director of Personnel

Distribution:

O & 1 - Addressee

✓ 1 - D/Pers subj

1 - D/Pers chrono

OD/Pers/[REDACTED] (21 October 1963)

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